

**APPLICATION OF INDIVIDUAL FOR SELECTION  
TO THE PANEL OF TRUSTEES**

Please read the qualifications information and instructions before completing this application. Attach additional pages if more space is needed.

1. NAME (Last, First, Middle Initial)

2. LIST ALL STATE BAR ADMISSIONS OR LICENSES TO PRACTICE A PROFESSION

3. COMPLETE BUSINESS ADDRESS (Including Firm Name)

4. BUSINESS TELEPHONE (including area code)

**5. EDUCATION**

NAME OF SCHOOL	LOCATION	DATES ATTENDED	DEGREE	MAJOR FIELD OF STUDY

**6. EMPLOYMENT EXPERIENCE**

6a. PRESENT OCCUPATION

DATE COMMENCED

DESCRIPTION OF DUTIES:

6b. HAVE YOU EVER SERVED AS A TRUSTEE, DEBTOR 'S ATTORNEY, TRUSTEE'S ATTORNEY OR CREDITOR'S ATTORNEY?

YES  NO

IF YES, LIST APPROXIMATE NUMBER OF CASES IN WHICH YOU HAVE SERVED OR ARE SERVING.

POSITION	NUMBER OF CASES	POSITION	NUMBER OF CASES
(1) TRUSTEE		(3) TRUSTEE'S ATTORNEY	
(2) DEBTOR'S ATTORNEY		(4) CREDITOR'S ATTORNEY	

LIST THE NAME AND CASE NUMBER OF THREE CASES IN WHICH YOU HAVE SERVED. INDICATE WHETHER YOU ACTED AS TRUSTEE, DEBTOR'S ATTORNEY, TRUSTEE'S ATTORNEY OR CREDITOR'S ATTORNEY (SPECIFY NAME OF CREDITOR).

6c. LIST PREVIOUS EMPLOYMENT EXPERIENCE OR OTHER EXPERIENCE EXHIBITING YOUR ABILITY TO PERFORM THE DUTIES OF TRUSTEE.

**7. REFERENCES**

List three persons who are not related to you and will have definite knowledge of your qualifications and fitness for this position of Panel Trustee. Bankruptcy Judges within the district for which you are applying and business partners should not be listed. The Bankruptcy Administrator will consider the responses from the individuals named by you as references in the application form. It is your responsibility to forward form B 318 Personal Reference Inquiry for Panel Trustee Applicant to the individuals whom you have named as references. The form B 318 must be forwarded directly to the Bankruptcy Administrator by the individual completing the form. Form B 318 must be returned to the Bankruptcy Administrator via email to the following address: [human\\_resources@alnb.uscourts.gov](mailto:human_resources@alnb.uscourts.gov)

FULL NAME	PRESENT BUSINESS OR HOME ADDRESS INCLUDING STREET, CITY, ZIP CODE	TELEPHONE NUMBER INCLUDING AREA CODE AND EMAIL	OCCUPATION

8. Have you ever been convicted of a criminal offense? Exclude any traffic violations. If YES, describe the offense and indicate the date of conviction in the "Remarks" section of this application.

9. Are there any limitations that would bar you from performing the duties of a Chapter 7 Trustee?

10. Are you a member in good standing of the bar of the state of Alabama or have you been certified or licensed by any government or agency or professional organization?

If YES specify the date you were admitted to the bar, certified or licensed.

\_\_\_\_\_

11. Are you a member of a firm or affiliated with any other individual or corporation presently serving as a panel trustee?

If YES, give name(s) \_\_\_\_\_

\_\_\_\_\_

12. Have you ever had disciplinary measures assessed against you from a professional organization? If YES specify the nature of the charges and the disposition in the "Remarks" section of this application.

13. Have you ever been the subject of a removal action as a trustee, or resigned as a trustee in a case under the Bankruptcy Act or Code? If YES, specify the reasons for removal action or resignation in the "Remarks" section of this application.

14. Have you ever filed a petition bankruptcy, or been the subject of an involuntary petition in bankruptcy? Has any partnership or corporation of which you were a partner, officer or director ever filed a petition in bankruptcy, been the subject of an involuntary petition in bankruptcy, or made an assignment for the benefit of creditors? If YES, specify the date and place of filing, the case name: and number and the chapter under which the petition was filed, in the "Remarks" section of this application.

15. Are you related by affinity or consanguinity within the degree of first cousin to any bankruptcy administrator, employee of a bankruptcy administrator, bankruptcy judge, or employee of any federal court serving the circuit where the bankruptcy court to which you are applying is located, or to any Chapter 7, 12, 13 trustee serving in the district to which you are applying? If YES, explain in the "Remarks" section of this application.

16. If selected for panel service, will you discharge and perform all duties impartially without bias or prejudice against any individual or entity based upon race, religion, sex, national origin or handicap?

17. If selected for panel service, will you comply with the rules and regulations set forth by the Judicial Conference of the United States and guidelines of the Director, Administrative Office of the U.S. Courts, that govern panel service?

18. Are you or is any member of your firm currently representing a creditor or creditors who regularly appear before the Bankruptcy Court as parties in interest or claimants? If YES, explain in the "Remarks" section of this application.

19. Are you an officer of any organization composed of creditors who regularly appear in Bankruptcy Court? If YES, explain in the "Remarks" section of this application.

20. Do you understand and agree that you will be assigned both Asset and No-Asset cases and are obligated to accept that assignment, subject only to a legal conflict of interest that would bar you from serving in a case as a Chapter 7 Trustee?

21. Are you willing to accept appointment in cases where the business must be operated?

22. REMARKS

ATTACH ADDITIONAL SHEET IF NECESSARY.

23. SIGNATURE

READ THIS STATEMENT BEFORE SIGNING AUTHORITY FOR RELEASE OF INFORMATION  
CERTIFICATION

I have completed this Application with the knowledge and understanding that any and all items contained herein may be subject to investigation and I consent to the release of information concerning my capacity and fitness to act as a Trustee by employers, educational institutions, law enforcement agencies, and other individuals and agencies, to duly accredited investigators, and authorized employees of the bankruptcy administrator for that purpose. I certify that the information I have provided in this application is true and correct and that I am competent and willing to serve in the capacity of Trustee in both Asset and No-Asset bankruptcy cases.

SIGNATURE (IN INK)

DATE